

# Safety Drill Documentation 2016-2017 School Year

District: Genesee Intermediate School District

Building: **Transition Center**

Principal/Administrator: **Paula Kearney**

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: 11/01/2016 Time: 2:00 PM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: 11/08/2016 Time: 10:00 AM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: 11/30/2016 Time: 10:00 AM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: 12/13/2016 Time: 1:00 PM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: 1/19/2017 Time: 2:00 PM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: . Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: 2/10/2017 Time: 10:30 AM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: 3/14/2017 Time: 1:15 PM Conducted by: Paula Kearney  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: 9/30/2016 Time: 1:00 PM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: 1/24/2017 Time: 1:00 PM Conducted by: Jeanne Quinlan  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: 4/11/2017 Time: 12:50 PM Conducted by: Paula Kearney  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.