

# Safety Drill Documentation 2017-2018 School Year

**District:** Genesee Intermediate School District

**Building:** Elmer Knopf Learning Center

**Principal/Administrator:** Marianne Skunda

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: 9.22.17 Time: 3:06 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: 11.6.17 Time: 3:02 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: 11.16.17 Time: 2:02 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: 12.6.17 Time: 3:07 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: 4.11.18 Time: 2:07 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: 5.10.18 Time: 3:00 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: 10.13.17 Time: 4:50 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: 2.7.18 Time: 3:26 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: 4.12.18 Time: 4:03 Conducted by: Marianne Skunda  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

**Principal or designee signature:** \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.