

# Safety Drill Documentation 2018-2019 School Year

**District:** Genesee Intermediate School District

**Building:** Genesee Career Institute

**Principal/Administrator:** Shawn Smith – Assistant Principal

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: 9/18/18 Time: 7:10 a.m.(1<sup>st</sup> session) Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: 9/18/18 Time: 8:55 a.m.(2<sup>nd</sup> session) Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: 9/18/18 Time: 12:10 p.m.(3<sup>rd</sup> session) Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: 4/23/19 Time: 7:35 a.m. Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: 4/29/19 Time: 7:30 a.m. Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: 9/19/18 Time: 12:03 p.m. Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: 10/9/18 Time: 12:22 p.m. Conducted by: Admin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: 10/2/18 Time: 7:08 a.m. Conducted by: Admin.  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: 3/13/19 Time: 10:09 a.m. Conducted by: Admin.  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: 10/16/2018 Time: 7:13 a.m. Conducted by: Admin.  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: 2/13/2019 Time: 9:55 a.m. Conducted by: Admin.  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: 3/6/2019 Time: 12:38 p.m. Conducted by: Admin.  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

**Principal or designee signature:** \_\_\_\_\_ *Shawn Smith Signature on File/ Salli Stevens (as of 4/8/19)*

I verify that the listed drills were conducted on the noted dates and times.